

Code of Practices & Procedures for Fair Disclosure of Unpublished Price Sensitive Information

The Board and Management of the Company believe that transparency in disclosing the requisite information to the public is the cornerstone of better corporate governance. It has always thrived to conduct its business in a fair and transparent manner with a view to protect the interest of all the stakeholders in the Company.

Towards achieving this objective, the Board of Directors of the Company had formulated the following norms to be adhered for fair disclosure of unpublished price sensitive information.

- Ensure prompt public disclosure of unpublished price sensitive information that would impact price discovery no sooner than credible and concrete information comes into being, in order to make such information generally available, through intimation to stock exchanges and uploading the information in the website of the Company.
- Ensure Uniform and universal dissemination of unpublished price sensitive information to avoid selective disclosure and make prompt dissemination of unpublished price sensitive information that gets disclosed selectively, inadvertently or otherwise to make such information generally available.
- Provide appropriate and fair response to queries on news reports and requests for verification of market rumours by regulatory authorities.
- Ensure that information shared with analysts and research personnel, if any, is not unpublished price sensitive information.
- Develop and follow best practices to make transcripts or records of proceedings of meetings with analysts and other investor relations conferences available on the website of the Company to ensure official confirmation and documentation of disclosures made.
- Handle all unpublished price sensitive information on a need-to-know basis.

Mr. M. Muthukumarasamy, Compliance Officer is authorised to act as the Chief Investor Relations officer to deal with dissemination of information and disclosure of unpublished price sensitive information.